



Shared Living Coordinator

Position Type: Full-Time, 18-Month Term

Location: Lower Mainland – programs and residences in Greater Vancouver

Compensation: Competitive salary with excellent benefits

posAbilities assists persons with developmental disabilities to lead meaningful and healthy lives by partnering with the community to provide a comprehensive range of person-centered services for individuals and the families who care for them.

An exciting opportunity exists for the right individual to work in our Shared Living Department as a Coordinator at our Head Office in Burnaby. The successful candidate will be joining a progressive non-profit organization with growing opportunities.

REQUIRMENTS

A strong commitment to the philosophy and values of *posAbilities*. This includes a commitment to inclusive community living for persons with mental or physical challenges.

A diploma in human services or a related discipline or an acceptable combination of education and experience.

Minimum 1 year case management experience

Minimum 2 years experience working with people with developmental disabilities

ADDITIONAL REQUIRMENTS

Experience working with individuals with physical, developmental disabilities, brain injuries and/or complex mental health

Demonstrated ability to work within a team environment with minimal supervision with an emphasis on leadership, self-initiative, maturity and tact.

Experience working with a case management team and strong assessment, evaluation, and monitoring skills

Demonstrated ability to deal with emergency and crisis situations

Intermediate computer skills: ability to comfortably use email, MS Word, MS Excel, and Web Based applications.

Excellent verbal and written skills

Maturity, tact, and good judgment.

Knowledge of American Sign Language an asset

Knowledge of community resources and services

Proven problem solving skills

Strong risk management skills

Demonstrated ability to communicate and liaise with families and professionals

A commitment to the principles of accreditation demonstrated through CARF standards

Knowledge of Community resources and services – will be working throughout Greater Vancouver and associated municipalities

Flexible Schedule – evenings will be required

ADDITIONAL INFORMATION

This is a rewarding and challenging role that includes some specific expectations, such as the ability to function independently and the ability to effectively resolve and manage emergency crisis situations when they arise. **posAbilities** supports the professional development and growth of all of our employees and offers career support for our employees.

Interested parties please apply with your resume and cover letter via our website at www.posAbilities.ca/careers or via email to careers@posAbilities.ca. No SkyDrive Links please! Please note, while we would like to connect with everyone interested in this position, only applicants chosen for interviews will be contacted.