



Vocational Counsellor

Position Type: Full-Time, 37.5 hours per week

Location: Maple Ridge Office, with travel throughout Lower Mainland

Compensation: \$20.78 per hour as per Collective Agreement,

Who are We?

posAbilities assists individuals with developmental disabilities to lead meaningful and healthy lives. We accomplish this by partnering with local communities to provide a comprehensive range of person-centred services for individuals and the families who care for them.

We thrive to help our employees experience joy, meaning and beauty at work. They have more opportunities to be creative and autonomous, living life doing what they love.

We are currently searching for passionate individuals to make a difference in the lives of adults with developmental disabilities. Gain the gratification of knowing you are instrumental in helping individuals create their success!

About YOU:

- You hold a strong commitment to ensuring that the rights of people with developmental disabilities and other stigmas, living and working in the community are protected and respected
- You have a post graduate degree or diploma in related service and industry, and/or minimum one year of relevant work experience.
- You have demonstrated ability to work within a team setting, with an emphasis on leadership, self-initiative, patience, maturity and tact
- You are a confident writer, speaker and are rarely intimidated in any conversation.
- You are a great organizer; deadlines are up-to-date on your calendar or meals are prepped for the week.
- You aren't a tech guru, but you can help your grandma understand how to send emails. Learning new technology and data platforms doesn't daunt you.
- You know your way around the local community, having knowledge of the resources and services available.
- You **MUST** have the following:
 - Current Community Care 1st Aid and CPR level B or C
 - Mandt System training, Current TB test
 - A medical note from a physician certifying ability to safely perform duties required
 - A clear Criminal Record Check for Children and Vulnerable Adults
 - Class 5 driver's license, acceptable driving record, business insurance and use of motor vehicle

YOUR Typical Day:

- You identify persons served interests, skills and abilities by conducting interviews and consulting caregivers



- You assist the Employment Specialist with assessing and implementing Employment Task Analyst, while assisting individuals in developing pre-employment skills.
- You implement, monitor, evaluate and modify training plans.
- You provide job coaching to individuals by using a Tell, Show, Do methodology of teaching on site.
- You train, support and monitor persons served in a variety of work settings in areas such as work skills, proper hygiene, product quality, quantity and service expectations.
- You provide reports on persons served skill level and progress to the supervisor and other stakeholders and makes recommendations on modifications to the goals.
- You maintain accurate participant information and create reports using various office related programs.
- You conduct job placement follow ups by assisting employers to work with clients through problem solving and troubleshooting.
- You perform other related duties as required.

ADDITIONAL INFORMATION:

This position is based at our Employment Services location in Maple Ridge. Travelling to locations throughout the Lower Mainland to meet with participants and employers is required.

Interested parties please apply with your resume and cover letter via our website at www.posAbilities.ca/careers or via email to careers@posAbilities.ca. Please note, while we would like to connect with everyone interested in this position, only applicants chosen for interviews will be contacted.